DEFERMENT REQUEST FORM

Personal Details

Student Name :

Date Of Birth : Wattle Student ID :

Address :

Email Address : Contact Number :

Course Name with Code :

Start Date : End Date :

Leave Request Details

Date of Absence/ holiday

Start Date : End Date :

Grounds for Deferment

To assist Wattle College to make the best possible assessment of your request for deferment, please provide reasons for your request. All international students must state the reason and provide supporting documentation for deferring studies. Wattle College is obliged to report the information to the Department of Home Affairs (DHA). Only under compassionate & compelling circumstances will deferment be granted and supporting documents are required. Please refer to the Deferment, Suspension or Cancellation of Student Enrolment Policy at the Wattle College website for more details.

Supporting Documentation

☐ Medical Certificates ☐ Psychologist's Report ☐ Departure Ticket ☐ Other

Declaration

- The Information provided by me is true and correct
- I understand my student visa obligations
- I have attached all supporting documents

Student Signature:

Date:

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Note

- This form must be signed, dated and returned to Student Administration a minimum of five working days in advance. We will email you our decision by the end of these five days.
- Although Wattle College may approve your application for absence, the Department of Home Affairs may not accept the reasons provided. In this case, DHA may cancel your visa and impose a 3-year ban on re-application for your student visa. We strongly advise you to contact the Australian Embassy in your home country to check your student visa status before returning to Australia.
- Privacy Statement: The information is collected for the purpose of assessing your application for a holiday or absence. Wattle College collects, uses and destroys information in accordance with the Privacy Policy.

Official Use Only

Name of Receiving Officer : Date :

Deferral Granted ☐ Yes ☐ No Why? _____

Is the end date of the enrolment affected by this decision : ☐ Yes ☐ No New End Date : _____

aXcelerate Updated : ☐ Yes Updated By : Date Updated :

Admin File Updated : ☐ Yes Updated By : Date Updated :

Student Notified : ☐ Yes Notified By : Date Updated :

Processed By : Signed : Date Processed :