COURSE EXTENSION FORM

Wattle COLLEGE

Personal Details:

Student Name :

Student ID :

Date of Birth :

Contact Number :

Email :

Address :

Course Name with Code :

Reason for extension:

Note: Course extensions will be considered on a student-by-student basis and fees will be applied. (See fee schedule below)
The available extension options are listed below:

☐ 1 month extension ☐ 3 months' extension ☐ 6 months' extension

To apply for a course extension, the student will be required to complete the extension form and return this to admissions@wattle.edu.au
Please note: an extension request can be denied by Wattle College if course allocation becomes full.

Student Signature:

Date:

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Fee Schedule:

Course Extension Fee Structure	$ 150	1 Month extension
	$ 250	3 Month extension
	$ 400	6 Month extension
	$ 850	Re-completion of the unit

Official Use Only:

Request received by	:		Date :	
Trainer/ Assessor Approval	:		Date :	
CEO Approval	:		Date :	
Decision on request (Granted/ Not Granted)	:			